



Architectural Review Procedure/Application

All construction, improvements, remodeling or modification on or to a lot, except the interior must be approved in advance by a Committee. This includes but is not limited to major landscaping changes, fences, kennels, play structures, paint, lighting, ponds, fountains, pool, additions and enclosures. **Please review your covenants prior to submittal.** The process is as follows:

A written request must be submitted with detail plans and a copy of the survey of the lot showing locations and including colors, pictures and any other information that may be helpful in making a decision.

The Board then has 30 days to review and respond. No work should begin prior to this approval. It is recommended that you do not sign any contracts, order materials or pay deposits until you receive approval. Recommendations from other residents, the construction or sales staff should not be assumed as “approved.” Only a written letter from the Committee confirms approval.

Please Mail Written Requests to:
Emmer Development Corp.
Attn: CAM
2801 SW Archer Road
Gainesville, FL 32608

Date: _____

Name: _____ Lot number: _____

Address _____

Phone number: _____ Email: _____

Specific description of improvement requested:

Please attach all applicable:

_____ Color (Samples are required if different from existing color.)

_____ Pictures/drawings

_____ Plans/location on lot/survey **(A copy of your survey with fence location must be attached)**

Homeowner Signature

Date

Approved

Date

Office Use Only: _____
